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14 MAR 1956

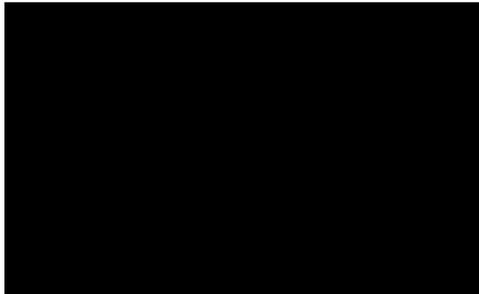
MEMORANDUM FOR: Chairman, Incentive Awards Committee

SUBJECT: Minutes of 8 March 1956 Committee Meeting

25X1A

1. The CIA Incentive Awards Committee met on Thursday, 8 March 1956 at 2:30 P.M. in Room 2323, Curie Hall with [redacted] presiding at the request of the Chairman. The following members and alternates were present:

25X1A



- Office of Personnel
- Office of Training
- Office of Communications
- Office of the Deputy Director (Plans)
- Office of Logistics
- Office of the Deputy Director (Intelligence)
- Management Staff, Incentive Awards Staff

2. The Committee approved the adoption of the Employee Suggestions listed below and recommended awards in the amounts shown:

<u>Suggestion No.</u>	<u>Award</u>
1038	- \$10.00
1207	- Letter of thanks. Cash award considered inappropriate due to suggester's grade (GS-14).
1219	- Letter of thanks. No cash award. Suggestion considered within employee's job responsibilities.
1453	- \$10.00
1619	- \$10.00
1620	- Letter of thanks. Cash award considered inappropriate due to suggester's grade (GS-14).
1646	- Letter of thanks. No cash award. [redacted] checked with suggesters' supervisors who agreed that this suggestion fell clearly within their normal job responsibilities.
1811	- \$10.00
2034	- Letter of thanks. Cash award considered inappropriate because 2034 merely pointed up a problem for which 1207 had already proposed a solution.

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- 2145 - \$300 (\$285 for tangible savings plus \$15 for intangible benefits.
- 2189 - Commendatory letter.

3. The Committee considered the following suggestions and advised the Executive Secretary to take action as indicated below:

- 25X1A 140 - Deferred for check with suggester's supervisor ( ) to determine whether the suggestion was within normal job responsibilities.
- 25X1A 1552 - Disapproved. recommended and the Committee approved requesting Management Staff (O&M) to study this suggestion in the light of current conditions.
- 25X1A 1584 - Deferred for referral to Office of Personnel and Management Staff (O&M) for joint study and re-evaluation. Additional information may be obtained from and 25X1A regarding its possible use in RI.

4. The Committee approved the recommendation of evaluating offices for non-adoption of the following suggestions:

994	1608	2046
1032	1651	2090
1170	1705	2189
1456	1718	1474
1460	2025	1783

5. The meeting was adjourned at 4:00 P.M.

  
 Executive Secretary  
 Incentive Awards Committee

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APPROVED:

  
 Chairman, Incentive Awards Committee

25X1A

Date